

Michigan State University
Annual Progress Report for Ph.D. Students

Name _____ Student PID number _____

Portion Completed by the Student

Academic Progress

Date of entrance into the program* _____ Expected completion date _____

*If admitted under provisional status, date provisional status removed _____

Date of most recent contact with guidance committee: _____

Date or expected date of qualifying paper submissions: Passed?

Theory _____ Y N

Methods _____ Y N

Have you presented findings from your research at an academic or professional conference? Y N

If no, what date do you expect to do so? _____

Date or expected date of dissertation proposal defense: _____

Date or expected date of dissertation defense: _____

Current GPA: _____ Number of courses below 3.0: _____

Remaining required courses:

Narrative of Annual Professional Performance/Accomplishments

In addition to completing the boxes below, students should attach a professional goal statement that summarizes their achievements during the past academic year and plans for the future regarding each of the following:

- i. Papers in progress, submitted, and published
- ii. Presentations at academic/professional conferences
- iii. Participation in research projects with faculty and/or other colleagues (with special attention to experience on grant-funded projects)
- iv. Participation in undergraduate education (e.g., courses taught, mentoring of undergraduates, or guest lectures)
- v. Other relevant professional activities (e.g., service as peer-reviewer, committee work, professional development activities, etc.)

Comment briefly on your progress in achieving your academic goals during the past year. Note areas in which you are experiencing any difficulty.

Comment briefly on your progress towards achieving your career goals during the past year. If you feel you are not making progress, explain why. Include any obstacles that are hindering progress in the program.

Portion Completed by the Chair of the Guidance/Dissertation Committee

Academic Performance

1. Has the student made acceptable progress during the evaluation period? Please comment below.

2. Please comment on the overall academic performance of the student, including teaching experiences, if applicable.

Student: Your signature below indicates that you have discussed the content of this progress report with your guidance/dissertation committee chair.

Student _____ Date _____

Guidance/dissertation committee chair: Your signature below indicates that you have discussed the content of this progress report with the student.

Guidance/dissertation chair _____ Date _____

Director of Graduate Studies _____ Date _____

When both the guidance/dissertation committee chair and student have reviewed and signed this progress report, copies of the report should be given to the student and the guidance/dissertation chair. The original progress report should be placed in the student's file in the departmental office. Students who wish to appeal any part of the guidance/dissertation chair's evaluation may do so in writing to the SCJ Director.